

Formatting Definitions Page

This document covers what can be included in formatting a book either in print or e-book version.

Please see <https://help.vellum.pub/element-types/> for more information.

Foreword

An introductory section that precedes the work, typically not written by the work's author.

Introduction

A section in the beginning of the work, typically introducing the reader to the scope or nature of the work's content.

Preface

An introductory section that precedes the work, typically written by the work's author.

Prologue

An introductory section that sets the background to a story, typically part of the narrative.

Chapter

The main division of your book, typically with number or title.

Chapter headings will occasionally feature flourishes that the other elements won't show. See, for instance, the headings in Vellum's Oxford Book Style.

Part

A structural division that encapsulates a set of related chapters.

Volume

A major component of a collection, often used in bundles or box sets. A Volume cannot be grouped under another element of any type.

Epilogue

A concluding section that is typically written from a later point in time than the main story, although still part of the narrative.

Afterword

An ending section that typically details the history of the story or its significance.

Copyright

A page in the front of a book that lists publication, legal, and, if applicable, ISBN information.

Dedication

An inscription that dedicates the book to a person, cause, etc.

Epigraph

A quotation that precedes the text of the book.

Acknowledgments

A passage that acknowledges the entities involved in the realization of the work.

About the Author

A brief biography of the author of the work. It includes a specialized interface for adding information such as your website, or your Facebook and Twitter profiles.

Also By

A page that lists your previously published books.

The Also By element centers each listed book title. Use [Store Links](#) to encourage readers to purchase these other titles online.